

Important reminder: CAQH updates

This communication applies to the Medicaid programs for Simply Healthcare Plans, Inc. (Simply) and Clear Health Alliance (CHA) as well as the Florida Healthy Kids (FHK) and the Medicare Advantage program for Simply.

To reduce credentialing and re-credentialing timeframes, it is critical to ensure your CAQH profile is up to date. A CAQH profile allows the health plan to access updated demographic information, education and training, work history, malpractice history, and other relevant credentialing information – improving credentialing efficiency.

Use this checklist when reviewing your CAQH:

- Allow access to the health plan for review/processing
- Attestation needs to be current, not expired
- Work history:
 - Be sure the work history section is completed to include the past five year work history with month and year for each employer:
 - If provider has Area of Critical Need (ACN) license (vs. Medical Doctor (ME)) provider must have: 10 years clinical practice history; Family practice requires three years of training, and general practice requires one year of training.
 - Start date with current employer must be included.
 - Explanations must be provided for any gaps in employment greater than six months.
- Ensure the Medicare number is listed on the online CAQH application – required for provider to participate in the Medicare line of business.
- Ensure the Medicaid numbers for the provider and the group are listed on the online CAQH application. Medicaid # must match Florida Medicaid website.

Required supporting documents uploaded to CAQH:

- Mal-practice insurance (Cannot expire within 30 days to be considered current)
 - Insured name and address on certification match practice name and address on application/CAQH.
- *DEA Certificate* (Cannot expire within 30 days to be considered current) – must have a Florida address listed on it.
- Medical License (Cannot expire within 30 days to be considered current) – a copy of the actual license is required. (Must have a Florida address listed on it)
- Board certification:
 - Need copy of current board certification.
 - Nurse practitioners – If the provider is board certified with the American Association of Nurse practitioners, then the attestation page of the online CAQH application needs to be signed and dated within 180 days.

<https://provider.simplyhealthcareplans.com> | <https://provider.clearhealthalliance.com>

Simply Healthcare Plans, Inc. is a Managed Care Plan with a Florida Medicaid contract. Simply Healthcare Plans, Inc. dba Clear Health Alliance is a Managed Care Plan with a Florida Medicaid contract.

Simply Healthcare Plans, Inc. is a Medicare contracted coordinated care plan that has a Medicaid contract with the State of Florida Agency for Health Care Administration to provide benefits or arrange for benefits to be provided to enrollees. Enrollment in Simply Healthcare Plans, Inc. depends on contract renewal.

Simply Healthcare Plans, Inc. is a Managed Care Plan with a Florida Healthy Kids contract.

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